

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

Page 1 of 2

August 20, 2019
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Dominik Chilomer, 837 Wapping Road, re: Request for Auxiliary Use
 - B. Daniel Tenchara, 76 Gormley Avenue, re: Request for Shutoff Penalty Waiver
3. CORRESPONDENCE
 - A. Middletown Zoning Letter
 - B. WSSMP Approval Letter
4. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of July 16, 2019
 - B. Approve Administrative Board Executive Meeting Minutes of July 16, 2019
5. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Approve Transfer of Funds
 - C. Approve Interim Payments
 - D. Budget to Actual
 - E. Summary of Bank Accounts
 - F. Water Accounts Receivable Analysis
 - G. Cash Flow Summary
 - H. Financial Statements
 - I. Quarterly Fire District Reports for Period Ending 7/31/19 per RIGL 45-12-22.2
6. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Water Quality Update – TTHM
 - E. Sakonnet River Water Main Inspection and Rehabilitation Discussion
 - F. AMI Update
 - G. Union Street Pump Station Update
 - H. Builders Risk Insurance – New Pump Station
 - I. Opt-out Discussion
 - J. Audit Update
7. REPORT FROM LEGAL COUNSEL

Continued

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8. EXECUTIVE SESSION 42-46-5 (a) (1) (2)

- A. Personnel: 42-46-5 (a) (1) Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.
 - 1) New Hire Update
- B. Litigation: 42-46-5 (a) (2)
 - 1) Middle Creek Farms, LLC – Update
 - 2) Failed Water Meter – Customer Damage Incurred
 - 3) Newport PUC Rate Filing
- C. Vote Regarding Disclosure of Votes and Disposition
- D. Adjourn Executive Session

9. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT

Posted – 8/16/2019

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth
Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**