

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

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October 15, 2019

7:30PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Joan Seitler, 4 Hall Rd, Re: Auxiliary Use
3. CORRESPONDENCE
 - A. Thank you from the Portsmouth Garden Club
 - B. Correspondence with the Town regarding building fees for the new Union Street Pump Station
4. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of September 17, 2019
 - B. Approve Administrative Board Executive Meeting Minutes of September 17, 2019
 - C. Review Administrative Subcommittee Meeting Minutes of October 1, 2019
5. ADMINISTRATIVE SUBCOMMITTEE
 - A. Recommendation for Approval and acceptance of FY-19 Financial Audit
6. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Approve Transfer of Funds
 - C. Budget to Actual
 - D. Summary of Bank Accounts
 - E. Water Accounts Receivable Analysis
 - F. Tax Accounts Receivable Analysis
 - G. Sundries Accounts Receivable Analysis
 - H. Cash Flow Summary
 - I. Financial Statements
 - J. Approve Tax Resolution for FY-20 Water District Property Taxes
7. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Union Street Pump Station Update
 - E. Sakonnet River Pipeline Study
 - F. PWFD Rating Information
 - G. Flushing Update
 - H. NEWWA News Release

CONTINUED

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8. REPORT FROM LEGAL COUNSEL

A. Tax Sale Issue

9. EXECUTIVE SESSION 42-46-5 (a) (1) (2)

A. Personnel: 42-46-5 (a) (1) Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.

1) Employee Job Performance and Character

B. Litigation: 42-46-5 (a) (2)

1) Notice of Potential Claim

2) Middle Creek Farms, LLC – Update

3) Failed Water Meter – Customer Damage Incurred

4) Newport PUC Rate Filing

5) Negotiating for the Purchase of Property

C. Vote Regarding Disclosure of Votes and Disposition

D. Adjourn Executive Session

10. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

11. ADJOURNMENT

Original Agenda Posted – 10/10/2019

Amended Agenda Posted – 10/11/2019

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.