

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

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February 16, 2021
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of January 19, 2021
 - B. Approve Administrative Board Executive Meeting Minutes of January 19, 2021
3. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts
 - D. Water Accounts Receivable Analysis
 - E. Tax Accounts Receivable Analysis
 - F. Sundries Accounts Receivable Analysis
 - G. Cash Flow Summary
 - H. Financial Statements
4. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Water Quality – TTHMs
 - E. Legislative Update
 - F. AMI System Update
 - G. Leak Detection Update
 - H. Sakonnet River Pipeline Study
 - I. Union Street Pump Station Update
 - J. Receive Bids for 2021 Lawn Mowing Service and Award Contract
 - K. Miscellaneous Construction Contracts
 - 1) Award Contracts
 - 2) Approve Billing Rates
 - L. Fire Service – Cost of Service Analysis
 - M. Quarterly Fire District Reports for Period Ending 1/31/21 per RIGL 45-12-22.2
5. REPORT FROM LEGAL COUNSEL

CONTINUED

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6. EXECUTIVE SESSION 42-46-5 (a) (1) (2) (7)

- A. Personnel: 42-46-5(a) (1): Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.
 - 1) GIS Contract
- B. Litigation: 42-46-5 (a) (2)
 - 1) Middle Creek Farms, LLC – Update
 - 2) Failed Water Meter – Customer Damage Incurred
 - 3) Notice of Receivership
- C. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) West Side Infrastructure Study
 - 2) Existing Union Street Pump Station
- D. Vote Regarding Disclosure of Votes and Disposition
- E. Adjourn Executive Session

7. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

8. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/4103559226?pwd=NWpUNGhCc01ZamhJNnJUV0gzd3Jadz09>

Meeting ID: 410 355 9226

Passcode: PWFD

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 410 355 9226

Passcode: 764269

Posted – 2/11/2021

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.