

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

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March 16, 2021
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Ernie Ricci of TRG Holdings LLC, Re: Tampering, 86 Norseman Dr.
3. CORRESPONDENCE
 - A. Email from George Warren, Re: District Taxes
4. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of February 16, 2021
 - B. Approve Administrative Board Executive Meeting Minutes of February 16, 2021
5. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Approve the Electronic Payment for 2002 Bond Principal and Interest in the amount of \$52,690.63
 - C. Budget to Actual
 - D. Summary of Bank Accounts
 - E. Cash Flow Summary
 - F. Water Accounts Receivable Analysis
 - G. Tax Accounts Receivable Analysis
 - H. Sundries Accounts Receivable Analysis
 - I. Financial Statements
 - J. Administrative Board Election - 2021
 - 1) Positions:
 - a. Theodore Czech – Tax Assessor
 - b. Frederick Faerber III – Tax Collector
 - c. David Gleason – Tax Assessor
 - 2) Schedule: Nomination Papers Available April 9th; Due May 10th; Election June 9th
6. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. AMI Infrastructure Update
 - E. Union Street Pump Station – Update
 - F. Sale of the Existing Union Street Pump Station
 - G. Sakonnet River Pipeline
 - H. Rate Study Proposal

CONTINUED

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- I. Insurance Update
- J. FY-22 Budget Schedule
 - 1) Budget Workshop – TBD – April 15th or April 16th
 - 2) Budget Approval – April Monthly Meeting

7. REPORT FROM LEGAL COUNSEL

8. EXECUTIVE SESSION 42-46-5 (a) (1) (2) (7)

- A. Personnel: 42-46-5(a) (1): Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.
 - 1) GIS Contract
- B. Litigation: 42-46-5 (a) (2)
 - 1) Middle Creek Farms, LLC – Update
 - 2) Failed Water Meter – Customer Damage Incurred
 - 3) Notice of Receivership
 - 4) Negotiating the Purchase of Property
- C. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) West Side Infrastructure Study
- D. Vote Regarding Disclosure of Votes and Disposition
- E. Adjourn Executive Session

9. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/87166709595?pwd=aEtWa1k5K3hKOEEdNV3BmaXloS2paUT09>

Meeting ID: 871 6670 9595

Passcode: PWFD

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 871 6670 9595

Passcode: 840411

Posted – 3/12/2021

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth
Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**