

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

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April 28, 2021
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Michael Halle, 198 Indian Avenue, Re: Tax Sale Discussion/Appeal Request
 - B. Jake Mason, 562/568 Park Avenue, Re: Auxiliary Use
 - C. Catherine Bobba, 57 Ethel Drive, Re: Leak Relief
3. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of March 16, 2021
 - B. Approve Administrative Board Executive Meeting Minutes of March 16, 2021
 - C. Review Special Board Meeting Minutes of April 22, 2021
4. UNFINISHED BUSINESS
 - A. Review and Approval of FY-22 Operating and Capital Budget
 - B. Approve Schedule of Rates and Charges for FY-22
5. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts
 - D. Cash Flow Summary
 - E. Water Accounts Receivable Analysis
 - F. Tax Accounts Receivable Analysis
 - G. Sundries Accounts Receivable Analysis
 - H. Financial Statements
6. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. AMI Infrastructure Update
 - E. Leak Detection Update
 - F. Union Street Pump Station Update
 - G. Sakonnet River Pipeline
 - H. Vacation Carryover Request
 - I. Portsmouth Senior Center

CONTINUED

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7. REPORT FROM LEGAL COUNSEL
8. EXECUTIVE SESSION 42-46-5 (a) (2) (7)
 - A. Litigation: 42-46-5 (a) (2)
 - 1) Middle Creek Farms, LLC – Update
 - 2) Failed Water Meter – Customer Damage Incurred
 - B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) West Side Infrastructure Study
 - 2) Negotiating the Purchase of Property
 - C. Vote Regarding Disclosure of Votes and Disposition
 - D. Adjourn Executive Session
9. RETURN TO OPEN SESSION
 - A. Disclosure of Executive Session Votes and Disposition of Minutes
10. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/83500075786?pwd=UnBkNTNzYnpKQ3luV0wzbU9VQk42UT09>

Meeting ID: 835 0007 5786

Passcode: PWFD

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 835 0007 5786

Passcode: 290060

Posted – 4/23/2021

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.