

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

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May 18, 2021
7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. OPENING OF TAX ASSESSOR'S MEETING FOR THE PURPOSE OF CANVASSING
3. CORRESPONDENCE
 - A. Trust Health & Dental Pool Member Equity Disbursement
 - B. Email from Marty Easley, re: Office Staff
4. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of April 28, 2021
 - B. Approve Administrative Board Executive Meeting Minutes of April 28, 2021
5. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts
 - D. Cash Flow Summary
 - E. Water Accounts Receivable Analysis
 - F. Tax Accounts Receivable Analysis
 - G. Sundries Accounts Receivable Analysis
 - H. Financial Statements
 - I. OPEB/Interlocal Trust
 - J. Quarterly Fire District Reports for Period Ending 4/30/21 per RIGL 45-12-22.2
 - K. Adopted FY-22 Budget Report per RIGL 44-5-69
 - L. Annual Administrative Board Election
 - 1) Accept and Certify Nomination Papers
 - 2) Approve Ballot
 - 3) Approve News Release
6. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Water Quality – TTHM Update
 - E. Union Street Pump Station Update
 - F. America's Water Infrastructure Act: Risk Assessments and Emergency Response Plans
 - G. Leak Detection – Update
 - H. AMI Infrastructure Update
 - I. Insurance Renewal Update

CONTINUED

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- J. Sakonnet River Pipeline
- K. New Office Discussion

7. REPORT FROM LEGAL COUNSEL

8. EXECUTIVE SESSION 42-46-5 (a) (2) (7)

- A. Litigation: 42-46-5 (a) (2)
 - 1) Middle Creek Farms, LLC – Update
 - 2) Failed Water Meter – Customer Damage Incurred
- B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Newport Rate Case
- C. Vote Regarding Disclosure of Votes and Disposition
- D. Adjourn Executive Session

9. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT OF TAX ASSESSORS' MEETING FOR THE PURPOSE OF CANVASSING

11. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/88604459749?pwd=YmNsVGU2NDJaU2hmWjlIDSjI2TEFMZz09>

Meeting ID: 886 0445 9749

Passcode: PWFD

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 886 0445 9749

Passcode: 408629

Posted – 5/14/2021

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.