

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

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June 15, 2021
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Warren Edmonds, Able Industrial Sweeping, Inc., Benjamin Dr. at Evergreen Dr., Hydrant Tampering and Backflow Valve Violation
 - B. Cheryl Shine, 103 Seaconnet Blvd, Tampering
3. CORRESPONDENCE
 - A. Social Media post from Joy Stivaletta, Re: Zack Guerette
 - B. Notice of Hearing for Major Land Development; Re: AP 56 Lot 6 – Solar Project
4. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of May 18, 2021
 - B. Approve Administrative Board Executive Meeting Minutes of May 18, 2021
5. ADMINISTRATIVE BOARD 2021 ELECTION
 - A. Certification of Election Results
 - B. Swearing In of New Members
6. ADMINISTRATIVE BOARD ORGANIZATION
 - A. Election of Chairperson
 - B. Assignment by Chairperson of Subcommittee Members and Chairpersons
7. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts
 - D. Cash Flow Summary
 - E. Water Accounts Receivable Analysis
 - F. Tax Accounts Receivable Analysis
 - G. Sundries Accounts Receivable Analysis
 - H. Financial Statements
 - I. Open Government - Appoint Filing Coordinator
 - J. General Manager Annual Review – P. Driscoll

Continued

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8. REPORT FROM GENERAL MANAGER

- A. Water Service Application Approvals
- B. Demand Report
- C. Operations Report
- D. Tax Sale Update
- E. Leak Detection
- F. Union Street Pump Station Update
- G. Sakonnet River Pipeline
- H. New Office Discussion
- I. Carry Over Funds
- J. Shut-offs
- K. Office Reopening

9. REPORT FROM LEGAL COUNSEL

10. EXECUTIVE SESSION 42-46-5 (a) (2) (7)

- A. Litigation: 42-46-5 (a) (2)
 - 1) Middle Creek Farms, LLC – Update
 - 2) Failed Water Meter – Customer Damage Incurred
- B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Newport Rate Case
- C. Vote Regarding Disclosure of Votes and Disposition
- D. Adjourn Executive Session

11. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

12. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/83109664049?pwd=NitWUWRPY0xxSHFVN2thTlAzQWVQUT09>

Meeting ID: 831 0966 4049 Passcode: PWFD

Dial by your location +1 929 205 6099 US (New York)

Meeting ID: 831 0966 4049 Passcode: 740413

Posted – 6/11/2020

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.