

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

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July 20, 2021
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Colleen Bodziony (The Trust) & Kathryn Cannie (PARS), Re: OPEB Funding Program
3. CORRESPONDENCE
 - A. Note from Bunny Miller, Re: N. Lister & Z. Guerette
 - B. Flowers and Note from Timothy Banks, Re: District Staff
 - C. Email from Paula Loscocco, Re: E. Raposa
4. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of May 18, 2021
 - B. Approve Administrative Board Executive Meeting Minutes of May 18, 2021
 - C. Approve Administrative Board Meeting Minutes of June 15, 2021
 - D. Approve Administrative Board Executive Meeting Minutes of June 15, 2021
5. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts
 - D. Cash Flow Summary
 - E. Water Accounts Receivable Analysis
 - F. Tax Accounts Receivable Analysis
 - G. Sundries Accounts Receivable Analysis
 - H. Financial Statements
6. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Water Quality
 - E. AMI Update
 - F. Union Street Pump Station Update
 - G. Sakonnet River Pipeline
 - H. Audit Update
 - I. Portsmouth Abbey – Potential GIS Subcontract
 - J. New Office Discussion

Continued

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7. REPORT FROM LEGAL COUNSEL

8. EXECUTIVE SESSION 42-46-5 (a) (1) (2) (7)

A. Personnel: 42-46-5 (a) (1) Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.

1) General Manager's Annual Review and Merit Pay Consideration per Policy

B. Litigation: 42-46-5 (a) (2)

1) Middle Creek Farms, LLC – Update

2) Failed Water Meter – Customer Damage Incurred

C. Negotiating the use of Public Funds: 42-46-5 (a) (7)

1) Negotiating the Purchase of Property

D. Vote Regarding Disclosure of Votes and Disposition

E. Adjourn Executive Session

9. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/87206857995?pwd=NVFBUVTJ1SVVqVUhhnenVrVm41cGNVZz09>

Meeting ID: 872 0685 7995

Passcode: PWFD

One tap mobile

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 872 0685 7995

Passcode: 776520

Posted – 7/16/2021

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth
Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**