

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

Page 1 of 2

September 21, 2021
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Vanderbilt Realty Holdings; Re: Distance Exemption, 433 Vanderbilt Ln
 - B. Glenn Andrew Buie – WKP Construction; Re: Tampering, 55 Annette Drive
3. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of August 17, 2021
 - B. Approve Administrative Board Executive Meeting Minutes of August 17, 2021
4. ADMINISTRATIVE SUBCOMMITTEE
 - A. Recommendation for Approval and Acceptance of FY-21 Financial Audit
5. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts
 - D. Cash Flow Summary
 - E. Water Accounts Receivable Analysis
 - F. Tax Accounts Receivable Analysis
 - G. Sundries Accounts Receivable Analysis
 - H. Financial Statements
 - I. Approve the Electronic Payment for 2002 Bond Interest in the Amount of \$1,409.38
 - J. Approve the Wire Transfer for OPEB to The Trust in the Amount of \$104,638.61
6. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Storm Response
 - E. AMI Update
 - F. Sakonnet River Pipeline Update
 - G. Rate Study Update
 - H. WSSMP FY – 21
 - I. Water Audit
 - J. Flushing Update
 - K. WIN 911 Upgrade vs. Replacement
 - L. NEWWA - Utility of the Year Award

Continued

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

Page 2 of 2

September 21, 2021
7:00PM

7. REPORT FROM LEGAL COUNSEL
8. EXECUTIVE SESSION 42-46-5 (a) (2) (7)
 - A. Litigation: 42-46-5 (a) (2)
 - 1) Middle Creek Farms, LLC – Update
 - 2) Failed Water Meter – Customer Damage Incurred
 - B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - C. Vote Regarding Disclosure of Votes and Disposition
 - D. Adjourn Executive Session
9. RETURN TO OPEN SESSION
 - A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT

Join Zoom Meeting:

<https://us02web.zoom.us/j/85377154184?pwd=aFFGSU5CeUYwYU9yaTdZTTVpNXVLQT09>

Meeting ID: 853 7715 4184

Passcode: PWFD

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 853 7715 4184

Passcode: 836091

Posted – 9/17/2021

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.