

PORTSMOUTH WATER AND FIRE DISTRICT  
1944 East Main Road, Portsmouth, Rhode Island

Administrative Board Meeting Minutes  
August 17, 2021

The meeting was held at Portsmouth Water and Fire District's office and via Zoom for the public.  
**Meeting ID:** 844 6865 8072 **Passcode:** PWFD

OPENING BY CHAIRMAN AND ROLL CALL

The Administrative Board Meeting was called to order at 7:00 PM by Chairman Philip Driscoll.

Present – David Gleason, Philip Driscoll, Frederick Faerber, Allen Shers, Theodore Czech and David Reise.

Absent – Andrew Kelly

Also Present – Jessica Lynch and David F. Fox

MINUTES OF MEETINGS

Approve Administrative Board Meeting Minutes of July 20, 2021

Approve Administrative Board Executive Meeting Minutes of July 20, 2021

**Mr. Faerber, seconded by Mr. Reise, made a motion to approve the Administrative Board Meeting Minutes and the Administrative Board Meeting Executive Session Minutes of July 20, 2021.**

**A vote was taken and the motion passed with Frederick Faerber, David Gleason, Philip Driscoll, Allen Shers, Theodore Czech and David Reise voting in the affirmative.**

NEW BUSINESS

Approve Payment of Bills Listed

**Mr. Faerber, seconded by Mr. Shers, made a motion to approve payment of bills listed in the amount of \$635,219.50.**

**A vote was taken and the motion passed with Frederick Faerber, David Gleason, Philip Driscoll, Allen Shers, Theodore Czech and David Reise voting in the affirmative.**

Budget to Actual – Presented

Summary of Bank Accounts – Presented

Cash Flow Summary – Presented

Water Accounts Receivable Analysis – Presented

Tax Accounts Receivable Analysis – Presented

Sundries Accounts Receivable Analysis - Presented

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Financial Statements – Presented

Quarterly Fire District Reports for Period Ending 7/31/21 per RIGL 45-12-22.2 – Presented

REPORT FROM GENERAL MANAGER

Water Service Application Approvals – Presented

Demand Report – Presented

Operations Report – Presented

Water Quality Update – Presented

AMI Update – Presented

Sakonnet River Pipeline – Presented

Audit Update – Presented

RIIB – Bond Refunding – Presented

NEWWA – Presented

REPORT FROM LEGAL COUNSEL

EXECUTIVE SESSION 42-46-5 (a) (2) (7)

**Mr. Faerber, seconded by Mr. Shers, made a motion to go into Executive Session to discuss:**

**Litigation: 42-46-5 (a) (2)**

**Middle Creek Farms, LLC – Update**

**Failed Water Meter – Customer Damage Incurred**

**Negotiating the use of Public Funds: 42-46-5 (a) (7)**

**Negotiating the Purchase of Property**

**A vote was taken and the motion passed with Frederick Faerber, David Gleason, Philip Driscoll, Allen Shers, Theodore Czech and David Reise voting in the affirmative.**

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RETURN TO OPEN SESSION

Disclosure of Executive Session Votes and Disposition of Minutes

Mr. Faerber, seconded by Mr. Shers, made a motion to Seal the Executive Session Meeting Minutes of August 17, 2021. Discussed were:

Litigation: 42-46-5 (a) (2)

Middle Creek Farms, LLC – Adverse Ruling from the Supreme Court

Failed Water Meter – No Update

Negotiating the use of Public Funds: 42-46-5 (a) (7)

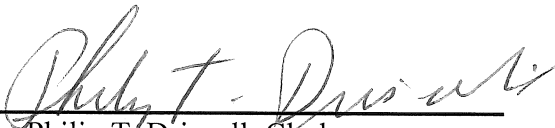
Negotiating the Purchase of Property – No Update

A vote was taken and the motion passed with Frederick Faerber, David Gleason, Philip Driscoll, Allen Shers, Theodore Czech and David Reise voting in the affirmative.

ADJOURNMENT

Mr. Faerber, seconded by Mr. Shers, made a motion to adjourn.

A vote was taken and the motion passed with Frederick Faerber, David Gleason, Philip Driscoll, Allen Shers, Theodore Czech and David Reise voting in the affirmative.

  
Philip T. Driscoll, Clerk