

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

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February 14, 2022
3:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Kate Lockett, 18 Willow Lane - Leak Relief
3. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of January 18, 2022
 - B. Approve Administrative Board Executive Meeting Minutes of January 18, 2022
4. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts
 - D. Water Accounts Receivable Analysis
 - E. Tax Accounts Receivable Analysis
 - F. Sundries Accounts Receivable Analysis
 - G. Cash Flow Summary
 - H. Financial Statements
5. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Water Quality – TTHM Update
 - E. AMI System Update
 - F. Sakonnet River Pipeline Study
 - G. Rate Study Update
 - H. Sprague Street Water Main Update
 - I. RIDOT – East Main Road Paving Project
 - J. Receive Bids for 2022 Lawn Mowing Service and Award Contract
 - K. Miscellaneous Construction Contracts
 - 1) Award Contracts
 - 2) Approve Billing Rates
 - L. Fire Service – Cost of Service Analysis
 - M. Quarterly Fire District Reports for Period Ending 1/31/22 per RIGL 45-12-22.2
6. REPORT FROM LEGAL COUNSEL

CONTINUED

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7. EXECUTIVE SESSION 42-46-5 (a) (2) (7)
 - A. Litigation: 42-46-5 (a) (2)
 - 1) Failed Water Meter – Customer Damage Incurred
 - B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - C. Vote Regarding Disclosure of Votes and Disposition
 - D. Adjourn Executive Session

8. RETURN TO OPEN SESSION
 - A. Disclosure of Executive Session Votes and Disposition of Minutes

9. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/86153004880?pwd=amt4ZjBCZ0drU1ZmcUo5K1JnNjhSUT09>

Meeting ID: 861 5300 4880
Passcode: PWFD

Dial by your location
+1 929 205 6099 US (New York)

Meeting ID: 861 5300 4880
Passcode: 800560

Posted – 2/10/2022

Individuals requesting interpreter services for the hearing impaired must call
683-2090 - Portsmouth Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.