

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

Page 1 of 2

March 15, 2022
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Leak Relief – Prena Patel – 314 Boyds Lane (Founders Brook Motel & Suites)
3. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of February 14, 2022
 - B. Approve Administrative Board Executive Meeting Minutes of February 14, 2022
4. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts
 - D. PARS OPEB Summary
 - E. Water Accounts Receivable Analysis
 - F. Tax Accounts Receivable Analysis
 - G. Sundries Accounts Receivable Analysis
 - H. Cash Flow Summary
 - I. Financial Statements
 - J. Approve the Electronic Payment for 2002 Bond Principal and Interest in the amount of \$56,409.38
 - K. Administrative Board Election - 2022
 - 1) Positions:
 - a. William Douglas, Jr. - Treasurer
 - b. David Reise – Moderator
 - 2) Schedule: Nomination Papers Available April 8th; Due May 9th; Election June 8th
5. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Sakonnet River Pipeline Study
 - E. Rate Study Update
 - F. Sprague Street Water Main Update
 - G. RIDOT – East Main Road Paving Project
 - H. Project Priority List / Drinking Water State Revolving Fund
 - I. Receive Bids for Auditor and Award Contract
 - J. Budget Discussion
 - K. Gas Update

CONTINUED

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

Page 2 of 2

March 15, 2022
7:00PM

6. REPORT FROM LEGAL COUNSEL
7. EXECUTIVE SESSION 42-46-5 (a) (2) (7)
 - A. Litigation: 42-46-5 (a) (2)
 - 1) Failed Water Meter – Customer Damage Incurred
 - 2) AMI System Update
 - B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - C. Vote Regarding Disclosure of Votes and Disposition
 - D. Adjourn Executive Session
8. RETURN TO OPEN SESSION
 - A. Disclosure of Executive Session Votes and Disposition of Minutes

9. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/87971898837?pwd=bTREZXYwc3VhWnl6TXJjd0pJMmdXQT09>

Meeting ID: 879 7189 8837
Passcode: PWFD

Dial by your location
+1 929 205 6099 US (New York)

Meeting ID: 879 7189 8837
Passcode: 194864

Posted – 3/11/2022

Individuals requesting interpreter services for the hearing impaired must call
683-2090 - Portsmouth Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.