

**PORTSMOUTH WATER AND FIRE DISTRICT**  
**1944 East Main Road, Portsmouth, Rhode Island**  
**401-683-2090**  
**ADMINISTRATIVE BOARD MEETING**  
**AGENDA**

Page 1 of 2

April 26, 2022  
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. CORRESPONDENCE
  - A. Thank you from NEWWA; Re: Donation in memory of Allen Shers
3. MINUTES OF MEETINGS
  - A. Approve Administrative Board Meeting Minutes of March 15, 2022
  - B. Approve Administrative Board Executive Meeting Minutes of March 15, 2022
4. NEW BUSINESS
  - A. Review and Approval of FY-23 Operating and Capital Budget
  - B. Approve Schedule of Rates and Charges for FY-23
  - C. Approve Payment of Bills Listed
  - D. Budget to Actual
  - E. Summary of Bank Accounts
  - F. Bank of Newport Brokerage Account
  - G. PARS OPEB Summary
  - H. Cash Flow Summary
  - I. Water Accounts Receivable Analysis
  - J. Tax Accounts Receivable Analysis
  - K. Sundries Accounts Receivable Analysis
  - L. Financial Statements
  - M. Low Income Household Water Assistance Program
  - N. American Water Resources – Service Line Protection Program
5. REPORT FROM GENERAL MANAGER
  - A. Water Service Application Approvals
  - B. Demand Report
  - C. Operations Report
  - D. AMI Infrastructure Update
  - E. Leak Detection Update
  - F. Sakonnet River Pipeline Study
  - G. Sprague Street Water Main Update
  - H. RIDOT – East Main Road Paving Project
  - I. Community Solar
  - J. NEWWA RI State Director Update
  - K. Continuity of Operations
6. REPORT FROM LEGAL COUNSEL

*CONTINUED*

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7. EXECUTIVE SESSION 42-46-5 (a) (2) (7)
  - A. Litigation: 42-46-5 (a) (2)
    - 1) AMI System Update
    - 2) Failed Water Meter – Customer Damage Incurred
  - B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
    - 1) Negotiating the Purchase of Property
    - 2) Investment of Public Funds
  - C. Vote Regarding Disclosure of Votes and Disposition
  - D. Adjourn Executive Session
8. RETURN TO OPEN SESSION
  - A. Disclosure of Executive Session Votes and Disposition of Minutes
9. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/4103559226?pwd=NnlhdFk2L2lFenU1NDFsR011a3dVZz09>

Meeting ID: 410 355 9226

Passcode: PWFD

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 410 355 9226

Passcode: 798948

Posted – 4/22/2022

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**