

**PORTSMOUTH WATER AND FIRE DISTRICT**  
**1944 East Main Road, Portsmouth, Rhode Island**  
**401-683-2090**  
**ADMINISTRATIVE BOARD MEETING AGENDA**

**September 22, 2022 at 7:00pm**

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1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
  - A. Mary Sahady – Hague, Sahady & Co. – Audit Presentation
3. CORRESPONDENCE
  - A. Sprint/T-Mobile – Termination of Lease
  - B. 56 Pine Tree – Employee Appreciation – Ed Raposa
4. MINUTES OF MEETINGS
  - A. Approve Administrative Board Meeting Minutes of August 24, 2022
  - B. Approve Administrative Board Executive Meeting Minutes of August 24, 2022
5. NEW BUSINESS
  - A. Approve Payment of Bills Listed
  - B. Budget to Actual
  - C. Summary of Bank Accounts
  - D. Purchase of Treasury Bills – Update
  - E. PARS OPEB Summary
  - F. Cash Flow Summary
  - G. Water Accounts Receivable Analysis
  - H. Tax Accounts Receivable Analysis
  - I. Sundries Accounts Receivable Analysis
  - J. Financial Statements
  - K. Approve Tax Resolution for FY-23 Water District Property Taxes
6. REPORT FROM GENERAL MANAGER
  - A. Water Service Application Approvals
  - B. Demand Report
  - C. Operations Report
  - D. Sakonnet River Pipeline Project Update
  - E. Sprague Street
  - F. Rate Study
  - G. Tank Inspection
  - H. RIDOT – East Main Road Paving Project
  - I. District Logo Update
  - J. WSSMP FY – 22
  - K. Water Audit
  - L. Flushing Update

*CONTINUED*

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7. REPORT FROM LEGAL COUNSEL
8. EXECUTIVE SESSION 42-46-5 (a) (2) (7)
  - A. Litigation: 42-46-5 (a) (2)
    - 1) Failed Water Meter – Customer Damage Incurred
  - B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
    - 1) Negotiating the Purchase of Property
    - 2) Investment of Public Funds
  - C. Vote Regarding Disclosure of Votes and Disposition
  - D. Adjourn Executive Session
9. RETURN TO OPEN SESSION
  - A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/82438030593?pwd=SkVBM3NQRTN3J4SGViSXVrM3BXQT09>

Meeting ID: 824 3803 0593

Passcode: PWFD

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 824 3803 0593

Passcode: 820553

Posted – 9/16/2022

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**