

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING AGENDA

December 20, 2022 at 7:00pm

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1. OPENING BY CHAIRMAN AND ROLL CALL
2. CORRESPONDENCE
 - A. Email from Vince Silva, Re: Thank You to Nathan Lister and Maria Leal-Abreu
3. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of November 15, 2022
 - B. Approve Administrative Board Executive Meeting Minutes of November 15, 2022
4. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts
 - D. Purchase of Treasury Bills – Update
 - E. PARS OPEB Summary
 - F. Cash Flow Summary
 - G. Water Accounts Receivable Analysis
 - H. Tax Accounts Receivable Analysis
 - I. Sundries Accounts Receivable Analysis
 - J. Financial Statements
 - K. Present Schedule of 2023 Administrative Board Meetings
 - L. Present Schedule of 2023 Holidays
 - M. Performance Review Update
 - N. Holiday Luncheon
5. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Operation Exceedance Level and Locational Running Average Exceedance – TTHM Update
 - E. Sakonnet River Pipeline Project Update
 - F. Sprague Street / Memorial Drive
 - G. Rate Study
 - H. RIDOT – East Main Road Paving Project
 - I. Leak Detection Update
 - J. Office RFP
 - K. Safety Grant Award
 - L. Solar Credits – Follow up

CONTINUED

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6. REPORT FROM LEGAL COUNSEL

7. EXECUTIVE SESSION 42-46-5 (a) (2) (7)

A. Litigation: 42-46-5 (a) (2)

1) Failed Water Meter – Customer Damage Incurred

B. Negotiating the use of Public Funds: 42-46-5 (a) (7)

1) Negotiating the Purchase of Property

2) Investment of Public Funds

C. Vote Regarding Disclosure of Votes and Disposition

D. Adjourn Executive Session

8. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

9. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/4103559226?pwd=NWpUNGhCc01ZamhJNnJUV0gzd3Jadz09>

Meeting ID: 410 355 9226

Passcode: PWFD

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 410 355 9226

Passcode: 764269

Posted – 12/16/2022

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.