

**PORTSMOUTH WATER AND FIRE DISTRICT**  
**1944 East Main Road, Portsmouth, Rhode Island**  
**401-683-2090**  
**ADMINISTRATIVE BOARD MEETING AGENDA**

**February 13, 2023 at 5:00 PM**

Page 1 of 2

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
  - A. Peter & Katrina Ressler; 0 Newport Beach Drive; Re: Auxiliary Use
  - B. Alexander Rodriguez Re: Tampering, 26 Butts Street
3. MINUTES OF MEETINGS
  - A. Approve Administrative Board Meeting Minutes of January 17, 2023
  - B. Approve Administrative Board Executive Meeting Minutes of January 17, 2023
4. NEW BUSINESS
  - A. Approve Payment of Bills Listed
  - B. Budget to Actual
  - C. Summary of Bank Accounts
  - D. Purchase of Treasury Bills – Update
  - E. PARS OPEB Summary
  - F. Cash Flow Summary
  - G. Water Accounts Receivable Analysis
  - H. Tax Accounts Receivable Analysis
  - I. Sundries Accounts Receivable Analysis
  - J. Financial Statements
5. REPORT FROM GENERAL MANAGER
  - A. Water Service Application Approvals
  - B. Demand Report
  - C. Operations Report
  - D. Water Quality – TTHM Update
  - E. AMI Update
  - F. Sakonnet River Pipeline Project Update
  - G. Sprague Street / Memorial Drive
  - H. Rate Study
  - I. RIDOT – East Main Road Paving Project
  - J. Receive Bids for 2023 Lawn Mowing Service and Award Contract
  - K. Miscellaneous Construction Contracts
    - 1) Award Contracts
    - 2) Approve Billing Rates
  - L. Fire Service – Cost of Service Analysis
  - M. Quarterly Fire District Reports for Period Ending 1/31/23 per RIGL 45-12-22.2

*CONTINUED*

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Page 2 of 2

6. REPORT FROM LEGAL COUNSEL

7. EXECUTIVE SESSION 42-46-5 (a) (2) (7)

A. Litigation: 42-46-5 (a) (2)

1) Failed Water Meter – Customer Damage Incurred

B. Negotiating the use of Public Funds: 42-46-5 (a) (7)

1) Negotiating the Purchase of Property

2) Investment of Public Funds

C. Vote Regarding Disclosure of Votes and Disposition

D. Adjourn Executive Session

8. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

9. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/4103559226?pwd=NWpUNGhCc01ZamhJNnJUV0gzd3Jadz09>

Meeting ID: 410 355 9226

Passcode: PWFD

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 410 355 9226

Passcode: 764269

Posted – 2/9/2023

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District  
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**