

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

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April 26, 2023
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Patricia Lynch; Leak Relief - 314 Middle Rd.
 - B. Judith McCann; Leak Relief – 43D Glen Meade Rd.
3. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of March 21, 2023
 - A. Approve Administrative Board Executive Meeting Minutes of March 21, 2023
4. NEW BUSINESS
 - A. Review and Approval of FY-24 Operating and Capital Budget
 - B. Approve Schedule of Rates and Charges for FY-24
 - C. Approve Payment of Bills Listed
 - D. Budget to Actual
 - E. Summary of Bank Accounts and Treasury Bills
 - F. PARS OPEB Summary
 - G. Water Accounts Receivable Analysis
 - H. Tax Accounts Receivable Analysis
 - I. Sundries Accounts Receivable Analysis
 - J. Cash Flow Summary
 - K. Financial Statements
 - L. Resignation of Andrew Kelly
5. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. AMI Infrastructure Update
 - E. Leak Detection Update
 - F. Fluoride Tracer Study
 - G. Sakonnet River Pipeline Study
 - H. Memorial Drive Water Main Update
 - I. RIDOT – East Main Road Paving Project
 - J. Rate Study Update
 - K. Vacation Carryover
6. REPORT FROM LEGAL COUNSEL

CONTINUED

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7. EXECUTIVE SESSION 42-46-5 (a)(1) (2) (7)

- A. Personnel: 42-46-5(a) (1): Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.
 - 1) Contract Updates
- B. Litigation: 42-46-5 (a) (2)
 - 1) AMI System Update
 - 2) Failed Water Meter – Customer Damage Incurred
- C. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Investment of Public Funds
- D. Vote Regarding Disclosure of Votes and Disposition
- E. Adjourn Executive Session

8. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

9. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/81883202252?pwd=WHI2TjBEKzJER0VkQ3YvMVBSQ25sUT09>

Meeting ID: 818 8320 2252

Passcode: PWFD

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 818 8320 2252

Passcode: 471100

Posted – 4/21/2023

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.