

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING AGENDA

October 17, 2023 at 7:00pm

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1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Mary Sahady – Hague, Sahady & Co. – Audit Presentation
3. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of September 21, 2023
 - B. Approve Administrative Board Executive Meeting Minutes of September 21, 2023
4. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts and Treasury Bills
 - D. PARS OPEB Summary
 - E. Cash Flow Summary
 - F. Water Accounts Receivable Analysis
 - G. Tax Accounts Receivable Analysis
 - H. Sundries Accounts Receivable Analysis
 - I. Financial Statements
 - J. Approve Tax Resolution for FY-24 Water District Property Taxes
5. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Sakonnet River Pipeline Project Update
 - E. Rate Study
 - F. RIDOT – East Main Road Paving Project
 - G. Flushing Update
 - H. Leak Detection Update
 - I. Office Study Update
 - J. Water Modeling and Capital Improvements Plan Update
 - K. Sanitary Survey
 - L. November Meeting
6. REPORT FROM LEGAL COUNSEL

CONTINUED

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7. EXECUTIVE SESSION 42-46-5 (a) (1) (2) (7)

A. Personnel: 42-46-5 (a) (1): Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.

1) General Manager's Goals and Objectives

B. Litigation: 42-46-5 (a) (2)

1) Failed Water Meter – Customer Damage Incurred

C. Vote Regarding Disclosure of Votes and Disposition

D. Adjourn Executive Session

8. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

9. ADJOURNMENT

<https://us02web.zoom.us/j/87292618084?pwd=RGN4QkxZeXh5Sk9CUINQUXArZnoyUT09>

Meeting ID: 872 9261 8084

Passcode: PWFD

Dial by your location

1 309 205 3325 US

Meeting ID: 872 9261 8084

Passcode: 928571

Posted – 10/13/2023

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**