

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING AGENDA

November 15, 2023 at 7:00pm

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1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Roy Ferrell – 465 Turnpike Road (landlocked lot) – Water Service Request
3. CORRESPONDENCE
 - A. Email from Paula Ramos – 402 Park Avenue Meter Removal – Good job office staff
4. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of October 17, 2023
 - B. Approve Administrative Board Executive Meeting Minutes of October 17, 2023
5. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts and Treasury Bills
 - D. PARS OPEB Summary
 - E. Cash Flow Summary
 - F. Water Accounts Receivable Analysis
 - G. Tax Accounts Receivable Analysis
 - H. Sundries Accounts Receivable Analysis
 - I. Financial Statements
 - J. Quarterly Fire District Reports for Period Ending 10/31/23 per RIGL 45-12-22.2
6. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Sakonnet River Pipeline Project Update
 - E. South Coast Wind
 - F. Service Line Inventory
 - G. Rate Study
 - H. RIDOT – East Main Road Paving Project
 - I. Flushing Update
 - J. Office Study Update
 - K. Water Modeling and Capital Improvements Plan Update
 - L. Request Authorization to Solicit Bids for Lawn Mowing Services
 - M. T-Mobile/Sprint Lease Ending
 - N. Holiday Luncheon/Staff Recognition

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7. REPORT FROM LEGAL COUNSEL
8. EXECUTIVE SESSION 42-46-5 (a) (2) (7)
 - A. Litigation: 42-46-5 (a) (2)
 - 1) Failed Water Meter – Customer Damage Incurred
 - 2) Leak – Customer Damage Incurred
 - B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - C. Vote Regarding Disclosure of Votes and Disposition
 - D. Adjourn Executive Session
9. RETURN TO OPEN SESSION
 - A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/87224615605?pwd=N0ZidHJzbnkNOMWtoVlVGUFB4U3JlUT09>

Meeting ID: 872 2461 5605

Passcode: PWFD

Dial by your location

• +1 929 205 6099 US (New York)

Meeting ID: 872 2461 5605

Passcode: 776840

Posted – 11/09/2023

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.