

**PORTSMOUTH WATER AND FIRE DISTRICT**  
**1944 East Main Road, Portsmouth, Rhode Island**  
**401-683-2090**  
**ADMINISTRATIVE BOARD MEETING AGENDA**

**April 25, 2024 at 7:00pm**

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1. OPENING BY CHAIRMAN AND ROLL CALL
2. MINUTES OF MEETINGS
  - A. Approve Administrative Board Meeting Minutes of March 27, 2024
  - B. Approve Administrative Board Executive Meeting Minutes of March 27, 2024
3. NEW BUSINESS
  - A. Review and Approval of FY-25 Operating and Capital Budget
  - B. Approve Schedule of Rates and Charges for FY-25
  - C. Approve Payment of Bills Listed
  - D. Budget to Actual
  - E. Summary of Bank Accounts and Treasury Bills
  - F. PARS OPEB Summary
  - G. Cash Flow Summary
  - H. Water Accounts Receivable Analysis
  - I. Tax Accounts Receivable Analysis
  - J. Sundries Accounts Receivable Analysis
  - K. Financial Statements
4. REPORT FROM GENERAL MANAGER
  - A. Water Service Application Approvals
  - B. Demand Report
  - C. Operations Report
  - D. Sakonnet River Pipeline Project Update
  - E. Office Update
  - F. Legislation
  - G. Service Line Inventory
  - H. Leak Detection Update
  - I. PFAS National Primary Drinking Water Regulation
5. REPORT FROM LEGAL COUNSEL
6. EXECUTIVE SESSION 42-46-5 (a) (2) (7)
  - A. Litigation: 42-46-5 (a) (2)
    - 1) Failed Water Meter – Customer Damage Incurred

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- B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
    - 1) Negotiating the Purchase of Property
    - 2) Investment of Public Funds
  - C. Vote Regarding Disclosure of Votes and Disposition
  - D. Adjourn Executive Session
7. RETURN TO OPEN SESSION
- A. Disclosure of Executive Session Votes and Disposition of Minutes
8. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/83887021809?pwd=U3ByeWVTMDZNaFZaa09GemlYWExNUT09>

Meeting ID: 838 8702 1809

Passcode: PWFD

Dial by your location

• +1 929 205 6099 US (New York)

Meeting ID: 838 8702 1809

Passcode: 240253

Posted – 4/22/2024

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**