

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

Page 1 of 2

June 18, 2024
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. ADMINISTRATIVE BOARD 2024 ELECTION
 - A. Certification of Election Results
 - B. Swearing In of New Members
3. ADMINISTRATIVE BOARD ORGANIZATION
 - A. Election of Chairperson
 - B. Assignment by Chairperson of Subcommittee Members and Chairpersons
4. GUESTS
 - A. John Reise: Late Fee Relief – 489 Wapping Road
 - B. DiPrete Engineering – Willow Lane Subdivision Water Main Extension
5. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of May 21, 2024
 - B. Approve Administrative Board Executive Meeting Minutes of May 21, 2024
6. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts and Treasury Bills
 - D. PARS OPEB Summary
 - E. Water Accounts Receivable Analysis
 - F. Tax Accounts Receivable Analysis
 - G. Sundries Accounts Receivable Analysis
 - H. Cash Flow Summary
 - I. Financial Statements
 - J. Open Government - Appoint Filing Coordinator
 - K. General Manager Annual Review – P. Driscoll
7. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. AMI Infrastructure Update

Continued

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

Page 2 of 2

June 18, 2024
7:00 PM

- E. Leak Detection Update
- F. Sakonnet River Pipeline Rehabilitation Project
- G. Consumer Confidence Report (CCR)
- H. Tax Sale Update
- I. Office Study Update
- J. Service Line Inventory

8. EXECUTIVE SESSION 42-46-5 (a) (2) (7)

- A. Litigation: 42-46-5 (a) (2)
 - 1) Failed Water Meter – Customer Damage Incurred
- B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Investment of Public Funds
- C. Vote Regarding Disclosure of Votes and Disposition
- D. Adjourn Executive Session

9. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/82753990795?pwd=mHCd2d2cknygr0kb9tZaQ1QjcnLwAZ.1>

Meeting ID: 827 5399 0795

Passcode: 161159

Dial by your location

• +1 929 205 6099 US (New York)

Meeting ID: 827 5399 0795

Passcode: 161159

Posted – 6/14/2024

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.