

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING AGENDA

October 22, 2024 at 7:00pm

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1. OPENING BY CHAIRMAN AND ROLL CALL
2. CORRESPONDENCE
 - A. John Copper of 56 Anne Hutchinson; Called to Report a Good Job by Michael Rodrigues
3. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of September 18, 2024
 - B. Approve Administrative Board Executive Meeting Minutes of September 18, 2024
4. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts and Treasury Bills
 - D. PARS OPEB Summary
 - E. Cash Flow Summary
 - F. Water Accounts Receivable Analysis
 - G. Tax Accounts Receivable Analysis
 - H. Sundries Accounts Receivable Analysis
 - I. Financial Statements
 - J. Approve Tax Resolution for FY-25 Water District Property Taxes
5. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Water Quality – TTHM
 - E. Sakonnet River Pipeline Project Update
 - F. Flushing Update
 - G. Leak Detection Update
 - H. Office Study Update
 - I. Water Audit
 - J. Service Line Inventory Update
6. REPORT FROM LEGAL COUNSEL

CONTINUED

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7. EXECUTIVE SESSION 42-46-5 (a) (1) (2) (7)

- A. Personnel: 42-46-5 (a) (1): Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.
 - 1) General Manager's Goals and Objectives
- B. Litigation: 42-46-5 (a) (2)
 - 1) Failed Water Meter – Customer Damage Incurred
- C. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Investment of Public Funds
- D. Vote Regarding Disclosure of Votes and Disposition
- E. Adjourn Executive Session

8. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

9. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/83046106115?pwd=rgpy4ceI15hDMzYMT8b0s6KmrscnPo.1>

Meeting ID: 830 4610 6115

Passcode: PWFD

Dial by your location

• +1 929 205 6099 US (New York)

Meeting ID: 830 4610 6115

Passcode: 107114

Posted – 10/18/2024

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth
Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**