

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING AGENDA

November 18, 2024 at 7:00pm

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1. OPENING BY CHAIRMAN AND ROLL CALL
2. EXECUTIVE SESSION 42-46-5 (a) (1) (2) (7)
 - A. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Investment of Public Funds
 - a) Guests - Adam Ramos & Kat Savage – Hinckley Allen; Jason Mumm – FCS, A Bowman Company
 - 2) Negotiating the Purchase of Property
 - A. Personnel: 42-46-5 (a) (1): Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.
 - 1) General Manager’s Goals and Objectives
 - 2) Upcoming Operator Retirement
 - B. Litigation: 42-46-5 (a) (2)
 - 1) Failed Water Meter – Customer Damage Incurred
 - 2) Leak – Customer Damage Incurred
 - C. Vote Regarding Disclosure of Votes and Disposition
 - D. Adjourn Executive Session
3. RETURN TO OPEN SESSION
 - A. Disclosure of Executive Session Votes and Disposition of Minutes
4. CORRESPONDENCE
 - A. Email from Nate Fields, Hillview LLC– 65 Cove Street - Good job Ed Raposa
5. MINUTES OF MEETINGS
 - B. Approve Administrative Board Meeting Minutes of October 22, 2024
 - C. Approve Administrative Board Executive Meeting Minutes of October 22, 2024
6. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts and Treasury Bills
 - D. Cash on Hand
 - E. PARS OPEB Summary
 - F. Cash Flow Summary
 - G. Water Accounts Receivable Analysis
 - H. Tax Accounts Receivable Analysis

CONTINUED

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- I. Sundries Accounts Receivable Analysis
- J. Financial Statements
- K. Quarterly Fire District Reports for Period Ending 10/31/24 per RIGL 45-12-22.2

7. REPORT FROM GENERAL MANAGER

- A. Water Service Application Approvals
- B. Demand Report
- C. Operations Report
- D. Water Quality – TTHM
- E. Sakonnet River Pipeline Project Update
- F. Service Line Inventory
- G. Flushing Update
- H. Water Audit
- I. Office Study Update
- J. Holiday Luncheon/Staff Recognition

8. REPORT FROM LEGAL COUNSEL

9. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/82312524693?pwd=M8oTiZ94anmzcFuqa6lgYzcOXajgE.1>

Meeting ID: 823 1252 4693

Passcode: PWFD

Dial by your location

• +1 929 205 6099 US (New York)

Meeting ID: 823 1252 4693

Passcode: 160096

Posted – 11/14/2024

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**