

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING AGENDA

February 18, 2025 at 7:00 PM

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1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Steve Bakios - East Coast Construction, Phil Brooks & Josh Fonte - Lindon Group, Hal Eddings & Jeff Houser from McWane Ductile – Bethune Senior Center Pipe Issue
3. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of January 21, 2025
 - B. Approve Administrative Board Executive Meeting Minutes of January 21, 2025
4. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Approve Electronic Payment of \$35,849.90 to RIIB to Pay the 2007 and 2019 Loans Due 3/1
 - C. Budget to Actual
 - D. Summary of Bank Accounts and Treasury Bills
 - E. PARS OPEB Summary & PARS Update
 - F. Cash Flow Summary
 - G. Water Accounts Receivable Analysis
 - H. Tax Accounts Receivable Analysis
 - I. Sundries Accounts Receivable Analysis
 - J. Financial Statements
 - K. Request Authorization for Joint Tax Sale with Town of Portsmouth on June 12, 2025
5. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Office Update
 - E. Legislation
 - F. Shut Off Policy - Update
 - G. Service Line Inventory
 - H. TTHM Update
 - I. Miscellaneous Construction Contracts
 - 1) Award Contracts
 - 2) Approve Billing Rates
 - J. Fire Service – Cost of Service Analysis
 - K. Quarterly Fire District Reports for Period Ending 1/31/25 per RIGL 45-12-22.2
6. REPORT FROM LEGAL COUNSEL

CONTINUED

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7. EXECUTIVE SESSION 42-46-5 (a) (2) (7)

- A. Litigation: 42-46-5 (a) (2)
 - 1) Failed Water Meter – Customer Damage Incurred
- B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Investment of Public Funds
- C. Vote Regarding Disclosure of Votes and Disposition
- D. Adjourn Executive Session

8. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

9. ADJOURNMENT

Zoom Meeting:

<https://us02web.zoom.us/j/87097810190?pwd=HcsbhjreGND97jN85PTOvygAcg9CCu.1>

Meeting ID: 870 9781 0190

Passcode: PWFD

Dial by your location

• +1 929 205 6099 US (New York)

Meeting ID: 870 9781 0190

Passcode: 837935

Posted – 2/13/2025

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**