

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING AGENDA

August 19, 2025 at 7:00 pm

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1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. John Weishaupt – 0 Park Avenue – Water Request
3. CORRESPONDENCE
 - A. 60 Summit Rd – Good Job Zack Guerette
4. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of July 15, 2025
 - B. Approve Administrative Board Executive Meeting Minutes of July 15, 2025
5. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts and Treasury Bills
 - D. PARS OPEB Summary
 - E. Cash Flow Summary
 - F. Water Accounts Receivable Analysis
 - G. Tax Accounts Receivable Analysis
 - H. Sundries Accounts Receivable Analysis
 - I. Financial Statements
 - J. Quarterly Fire District Reports for Period Ending 7/31/25 per RIGL 45-12-22.2
6. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Hydrant Maintenance
 - E. Water Quality Update – TTHM
 - F. Office Study Update
 - G. Service Line Inventory Update
 - H. Water Storage Evaluation Update
 - I. Shut off Policy – minor updates
 - J. VFW Fire Service Project
 - K. SCADA Vendor Update
7. REPORT FROM LEGAL COUNSEL

CONTINUED

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8. EXECUTIVE SESSION 42-46-5 (a) (7)
 - A. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Investment of Public Funds
 - B. Vote Regarding Disclosure of Votes and Disposition
 - C. Adjourn Executive Session

9. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/83884053628?pwd=I9lTVux98bQqwduI20pRlafJeukqTn.1>

Meeting ID: 838 8405 3628

Passcode: PWFD

Dial by your location

• +1 309 205 3325 US

Meeting ID: 838 8405 3628

Passcode: 851750

Find your local number: <https://us02web.zoom.us/j/83884053628?pwd=I9lTVux98bQqwduI20pRlafJeukqTn.1>

Posted – 8/15/2025

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**