

**PORTSMOUTH WATER AND FIRE DISTRICT**  
**1944 East Main Road, Portsmouth, Rhode Island**  
**401-683-2090**  
**ADMINISTRATIVE BOARD MEETING AGENDA**

**February 17, 2026 at 7:00 pm**

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1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
  - A. 903 Anthony Road - Leak Relief
3. CORRESPONDENCE
  - A. Email from Peter Howland, 1334 Anthony Rd - Great Job PWFD Staff
4. MINUTES OF MEETINGS
  - A. Approve Administrative Board Meeting Minutes of January 20, 2026
  - B. Approve Administrative Board Executive Meeting Minutes of January 20, 2026
  - C. Approve Special Administrative Board Meeting Minutes of February 5, 2026
  - D. Approve Special Administrative Board Executive Meeting Minutes of February 5, 2026
5. NEW BUSINESS
  - A. Approve Payment of Bills Listed
  - B. Approve Electronic Payment of \$32,817.45 to RIIB to Pay the 2007 and 2019 Loans Due 3/1
  - C. Budget to Actual
  - D. Summary of Bank Accounts and Treasury Bills
  - E. PARS OPEB Summary
  - F. Cash Flow Summary
  - G. Water Accounts Receivable Analysis
  - H. Tax Accounts Receivable Analysis
  - I. Sundries Accounts Receivable Analysis
  - J. Financial Statements
  - K. Request Authorization for Joint Tax Sale with Town of Portsmouth on June 18, 2026
6. REPORT FROM GENERAL MANAGER
  - A. Water Service Application Approvals
  - B. Demand Report
  - C. Operations Report
  - D. Water Quality - TTHM
  - E. Service Line Inventory
  - F. Miscellaneous Construction Contracts
    - 1) Award Contracts
    - 2) Approve Billing Rates
  - G. Quarterly Fire District Reports for Period Ending 1/31/26 per RIGL 45-12-22.2
  - H. Water System Supply Management Plan

*CONTINUED*

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7. REPORT FROM LEGAL COUNSEL
8. EXECUTIVE SESSION 42-46-5 (a) (2) (7)
  - A. Litigation: 42-46-5 (a) (2)
    - 3) Pending or Threatened Litigation
  - B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
    - 1) Negotiating the Purchase of Property
    - 2) Investment of Public Funds
  - C. Vote Regarding Disclosure of Votes and Disposition
  - D. Adjourn Executive Session
9. RETURN TO OPEN SESSION

A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT

<https://us02web.zoom.us/j/81076171020?pwd=Xujxchewb4B7vuBUg9oyWaFPoTkoZr>

Meeting ID: 810 7617 1020

Passcode: PWFD

Posted – 02/12/2026

**Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District  
or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.**