

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING AGENDA

April 29, 2026 at 2:00pm

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1. OPENING BY CHAIRMAN AND ROLL CALL

2. CORRESPONDENCE

A. 95 Flint Corn – Great Job – Zack Guerrette

3. MINUTES OF MEETINGS

A. Approve Administrative Board Meeting Minutes of March 17, 2026

B. Approve Administrative Board Executive Meeting Minutes of March 17, 2026

C. Approve Special Administrative Board Meeting Minutes of April 7, 2026

D. Approve Special Administrative Board Executive Meeting Minutes of April 7, 2026

4. NEW BUSINESS

A. Review and Approval of FY-27 Operating and Capital Budget

B. Approve Schedule of Rates and Charges for FY-27

C. Approve Payment of Bills Listed

D. Budget to Actual

E. Summary of Bank Accounts and Treasury Bills

F. PARS OPEB Summary

G. Cash Flow Summary

H. Water Accounts Receivable Analysis

I. Tax Accounts Receivable Analysis

J. Sundries Accounts Receivable Analysis

K. Financial Statements

5. REPORT FROM GENERAL MANAGER

A. Water Service Application Approvals

B. Demand Report

C. Operations Report

D. Office Update

E. RIDOT Update

F. Project Priority List / Drinking Water State Revolving Fund

G. Water Quality – TTHM

H. Vacation Carryover – N. Lister

I. SHUT-OFF Policy – Approved updated rates

J. RI General Laws in Chapter 24-8.1 entitled "Relocation of Utility Services"

6. REPORT FROM LEGAL COUNSEL

CONTINUED

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7. EXECUTIVE SESSION 42-46-5 (a) (2) (7)

- A. Litigation: 42-46-5 (a) (2)
 - 1) Pending or Threatened Litigation
- B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Investment of Public Funds
- C. Vote Regarding Disclosure of Votes and Disposition
- D. Adjourn Executive Session

8. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

9. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/86407440251?pwd=nyuglCY0eIW22HA1xSZXpKEPDqvKX9.1>

Meeting ID: 864 0744 0251

Passcode: PWFD

One tap mobile

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Posted – 4/24/2026

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.