

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

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June 16, 2026
7:00PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. ADMINISTRATIVE BOARD 2026 ELECTION
 - A. Certification of Election Results
 - B. Swearing In of New Members
3. ADMINISTRATIVE BOARD ORGANIZATION
 - A. Election of Chairperson
 - B. Assignment by Chairperson of Subcommittee Members and Chairpersons
4. GUESTS
 - A. The Aquidneck Club TAC Shack – Distance Exemption
5. CORRESPONDENCE
 - A. 43 Sherman Ave – Exemplary Employee – Jack DuPonte
6. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of May 19, 2026
 - B. Approve Administrative Board Executive Meeting Minutes of May 19, 2026
7. NEW BUSINESS
 - A. Approve Payment of Bills Listed
 - B. Budget to Actual
 - C. Summary of Bank Accounts and Treasury Bills
 - D. PARS OPEB Summary
 - E. Water Accounts Receivable Analysis
 - F. Tax Accounts Receivable Analysis
 - G. Sundries Accounts Receivable Analysis
 - H. Cash Flow Summary
 - I. Financial Statements
 - J. Open Government - Appoint Filing Coordinator
 - K. General Manager Annual Review
8. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report

Continued

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- C. Operations Report
- D. Leak Detection Update
- E. Consumer Confidence Report (CCR)
- F. Tax Sale Update
- G. RIDOT Update
- H. Project Priority List / Drinking Water State Revolving Fund
- I. Water Quality - TTHM
- J. Office Update
- K. Service Line Inventory
- L. Request to move July meeting

9. REPORT FROM LEGAL COUNSEL

10. EXECUTIVE SESSION 42-46-5 (a) (2)(7)

- A. Litigation: 42-46-5 (a) (2)
 - 1) Pending or Threatened Litigation
- B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Investment of Public Funds
- C. Vote Regarding Disclosure of Votes and Disposition
- D. Adjourn Executive Session

11. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

12. ADJOURNMENT

Posted – 6/12/2026

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.