

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

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August 18, 2026
7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. John Braga – Cathcart Project – Anthony Road Land Locked Lot – Water Request Follow Up
3. CORRESPONDENCE
 - A. Great Job - Michael Rodrigues
 - B. Great Job – Ed Raposa
4. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of July 14, 2026
 - B. Approve Administrative Board Executive Meeting Minutes of July 14, 2026
5. NEW BUSINESS
 - A. Approve Payment of Bills Listed, including Electronic Payment of RIIB Loans
 - B. Budget to Actual
 - C. Summary of Bank Accounts and Treasury Bills
 - D. PARS OPEB Summary
 - E. Water Accounts Receivable Analysis
 - F. Tax Accounts Receivable Analysis
 - G. Sundries Accounts Receivable Analysis
 - H. Cash Flow Summary
 - I. Financial Statements
 - J. Quarterly Fire District Reports for Period Ending 7/31/26 per RIGL 45-12-22.2
 - K. Board Vacancy
 - L. Fire Hydrants
 - M. SEP Policy
6. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Leak Detection Update
 - E. Water Quality – TTHMs
 - D. Office Study Update
 - E. Project Priority List
 - F. Sanitary Survey
 - G. Cybersecurity
 - H. September Meeting Conflict

Continued

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7. REPORT FROM LEGAL COUNSEL

8. EXECUTIVE SESSION 42-46-5 (a) (1) (2) (7)

- A. Personnel: 42-46-5 (a) (1): Any persons to be discussed have been so notified and this statement shall be noted in the minutes of the meeting.
 - 1) GM Review
- B. Litigation: 42-46-5 (a) (2)
 - 1) Leak – Customer Damage Incurred
- C. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Investment of Public Funds
- D. Vote Regarding Disclosure of Votes and Disposition
- E. Adjourn Executive Session

9. RETURN TO OPEN SESSION

- A. Disclosure of Executive Session Votes and Disposition of Minutes

10. ADJOURNMENT

Join Zoom Meeting

<https://us02web.zoom.us/j/88917107698?pwd=SBWO9G34ouSa49LDKCPlzLd03qpV6k.1>

Meeting chat link

<https://us02web.zoom.us/jc/88917107698>

Meeting ID: 889 1710 7698

Passcode: 883800

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Posted – 8/14/2026

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.