

PORTSMOUTH WATER AND FIRE DISTRICT
1944 East Main Road, Portsmouth, Rhode Island
401-683-2090
ADMINISTRATIVE BOARD MEETING
AGENDA

Page 1 of 2

September 23, 2026
7:00 PM

1. OPENING BY CHAIRMAN AND ROLL CALL
2. GUESTS
 - A. Perry & Debra Venancio – Water Connection Request – 167 Mitchells Lane (Middletown)
3. CORRESPONDENCE
 - A. Great Job – Max Powers
4. MINUTES OF MEETINGS
 - A. Approve Administrative Board Meeting Minutes of August 18, 2026
 - B. Approve Administrative Board Executive Meeting Minutes of August 18, 2026
5. NEW BUSINESS
 - A. Swearing In of New Member
 - B. Approve Payment of Bills Listed
 - C. Budget to Actual
 - D. Summary of Bank Accounts and Treasury Bills
 - E. PARS OPEB Summary
 - F. Water Accounts Receivable Analysis
 - G. Tax Accounts Receivable Analysis
 - H. Sundries Accounts Receivable Analysis
 - I. Cash Flow Summary
 - J. Financial Statements
 - K. SEP Policy
 - L. Approve Tax Resolution for FY-27 Water District Property Taxes
6. REPORT FROM GENERAL MANAGER
 - A. Water Service Application Approvals
 - B. Demand Report
 - C. Operations Report
 - D. Office Study Update
 - E. Water Audit
 - F. WRB Annual Report
 - G. Lead Service Line Inventory Update
 - H. Flushing Update
 - I. NEWWA Annual Conference Update

Continued

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Page 2 of 2

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7. REPORT FROM LEGAL COUNSEL
8. EXECUTIVE SESSION 42-46-5 (a) (2) (7)
 - A. Litigation: 42-46-5 (a) (2)
 - 1) Leak – Customer Damage Incurred
 - B. Negotiating the use of Public Funds: 42-46-5 (a) (7)
 - 1) Negotiating the Purchase of Property
 - 2) Investment of Public Funds
 - C. Vote Regarding Disclosure of Votes and Disposition
 - D. Adjourn Executive Session
9. RETURN TO OPEN SESSION
 - A. Disclosure of Executive Session Votes and Disposition of Minutes
10. ADJOURNMENT

Posted – 9/20/2026

Individuals requesting interpreter services for the hearing impaired must call 683-2090 - Portsmouth Water & Fire District or 683-0300 - Portsmouth Police TDD forty-eight hours in advance of the meeting date.